



**SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL
FLOORBALL RULES AND REGULATIONS FOR
NATIONAL SCHOOL GAMES (JUNIOR DIVISION)
2024**

(Updated as of 5 February 2024)

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PREAMBLE

This document outlines the rules and regulations for the conduct of and participation in the National School Games (NSG). These rules and regulations should be interpreted and implemented in alignment to the spirit of the SPSSC's Mission, Aspirations and Motto ([Refer to Annex A](#)).

SECTION A – ADMINISTRATIVE RULES AND REGULATIONS

1 ORGANISATION STRUCTURE AND GOVERNING BODIES

- 1.1 The National School Games (NSG) shall be conducted:
 - 1.1.1 as governed by the General Rules and Regulations of the Singapore Primary Schools Sports Council (SPSSC).
 - 1.1.2 according to the sport-specific rules and regulations that are modified to suit the level of our school students for safety / developmental reasons.
 - 1.1.3 in adherence to the Baseline Safety Standards for the NSG.
 - 1.1.4 according to the laws / rules established by the respective Floorball International Federations (IFF) / governing bodies.

- 1.2 National School Games Organising Committee (NSGOC)
 - 1.2.1 The NSGOC shall consist of the following:
 - a) Lead Convenor
 - b) Convenors
 - c) Lead Organising Secretary
 - d) Organising Secretaries
 - e) Game Advisor
 - f) Game Manager / Game Executive
 - g) Technical Committee
 - h) Any other co-opted members deemed necessary

 - 1.2.2 The NSGOC are empowered to appoint sub-committees and individual members to assist in the organisation and running of the NSG competitions as and when required.

 - 1.2.3 The NSGOCs shall have sub-committees to perform the following roles and responsibilities ([Refer to Annex B](#)):
 - a) Competitions: Organise and conduct the competition according to the rules and regulations, and established safety standards.
 - b) Technical: Establish, review and update competition rules and regulations for the competitions and other matters necessary to provide for safe and developmentally appropriate NSG competitions.
 - c) Recognition, Protest and Discipline: Manage recognition and discipline structures to support the desired outcomes of the NSG.
 - d) Other functions necessary for the successful completion of the NSG sport that the NSGOC is in charge of.

2 AGE GROUPS / DIVISIONS/ NSG SPORTS CATEGORIES

2.1 All students shall compete in their respective divisions as stated below:

Division	Year/Date of Birth
Junior Division	1 Jan 2016
	1 Jan 2015 - 31 Dec 2015
	1 Jan 2014 - 31 Dec 2014
	2 Jan 2013 - 31 Dec 2013
	1 Jan 2013

2.2 All students shall compete in the respective divisions set out in the Para. 2.1 **with the exception of those born on 1 January who have been given approval for deferment by MOE during P1 registration.** These students will compete in the division with the cohort that they are studying with.

2.2.1 With effect from 2021, students who are born on 1 January and have participated in NSG previously shall follow the rules stated in Para 2.2. This rule will supersede all previous decisions.

2.2.2 This exception in Para 2.2 does not apply to students who are born on 1 January and have repeated a year of study.

2.3 All students can only be registered in one division of a sport within the same year.

2.4 Age Dispensation

2.4.1 Age Dispensation is not applicable to Floorball.

3 ENTRIES

3.1 Each school is eligible to enter only one team per division per gender.

- a) Boys Junior Division
- b) Girls Junior Division

Boys Junior Division	<ul style="list-style-type: none"> • Max no. to register: 18 participants (2 sub-teams of 9 players)
Girls Junior Division	<ul style="list-style-type: none"> • Min. no. to register: 8 participants (2 sub-teams of 4 players)

3.2 All entries for NSG Floorball competitions must be submitted by the PE/CCA Key Personnel via FormSG by 2 January 2024.

3.2.1 Requests for late / withdrawal of entries must be sent via email through the Principal to the Lead Convenor by the Team Managers' (TMs) Briefing.

4 REGISTRATION OF PARTICIPANTS

4.1 Eligibility

- 4.1.1 Only official students of the school can represent the school.
 - 4.1.1.1 Schools participating in the tournament shall be entitled to register a maximum of 18 participants and a minimum of 8 participants for the tournament.
 - 4.1.1.2 The participants will compete in all stages of the competition.
 - 4.1.2 Students requesting for a transfer may only represent their new school when the transfer has been officially effected.
 - 4.1.3 International students can only be registered to compete for their school **after** they have been issued with the student passes from the Immigration and Checkpoints Authority (ICA).
 - 4.1.4 Students who are in the schools on exchange programmes are not allowed to represent the school.
 - 4.1.5 Students granted Leave of Absence (LOA) by MOE are allowed to represent the school.
 - 4.1.6 Registration constitutes representation, that is, once a student is registered to compete for a school, he or she is deemed to have represented his or her school. Hence, the student is not allowed to represent another school in the same sport in the same year.
 - 4.1.7 The fielding of unregistered players will result in a forfeiture of the matches concerned (**Refer to [Para. 10](#)**).
- 4.2 Registration Process
- 4.2.1 All registration must be submitted through the NSG Integrated system (NIS) Registration Module at <https://nsg.moe.edu.sg/nis/#!/login> by the stipulated closing date. This includes details of participants along with the necessary supporting documents including:
 - a) Baseline Safety Standards Acknowledgement Form
 - b) Supporting documents for Special / Transfer case students
 - c) Other forms as determined by the respective NSGOCs
 - 4.2.2 Any requests for amendments or late registration after the closing date must be sent via email through the Principal to the Lead Convenor.
 - 4.2.2.1 Floorball (Junior): 1 working day before the team's next match
- 4.3 Replacement and addition of participants
- 4.3.1 Replacement of a registered participant is only allowed when that participant is no longer an official student of the school and if the school has maximised their registration numbers.
 - 4.3.2 Addition of participants is only allowed for students who have joined the school after registration has closed and if schools have not maximised their registration numbers.
 - 4.3.3 Any request for replacement (Para. 4.3.1) or addition (Para. 4.3.2) after registration has closed, must be sent via email through the Principal to the Lead Convenor at least one (1) working day before the next match.
- 4.4 In competitions where there is a Pool Round for Tier Competitions, teams will progress automatically to the Tier round with no further registration required.

SECTION B – COMPETITION RULES & REGULATIONS

5 COMPETITION FORMAT (Refer to [Annex C](#))

- 5.1 All sports competition formats shall be that as approved by the SPSSC's Standing Committee and stated in the specific sport's rules and regulations.
- 5.2 The competition shall be organised in Pool to Tier (Junior Division)
- 5.3 For a competition to be organised:
- 5.3.1 There must be a minimum of three (3) registered teams from three (3) different schools for Team Sports.
- 5.4 For Match-based sports (Floorball):
- 5.4.1 Each participant / team shall play a minimum of six (6) matches¹ unless otherwise approved by the SPSSC Standing Committee.
- 5.4.2 Where entries are grouped, each group shall have a minimum of **four (4)** participants / teams for all divisions.
- 5.5 Seeding and Placing
- 5.5.1 The preceding year's results shall be used for seeding in the first round of all competition formats.
- 5.5.2 The seeding and placing approaches for Pool to Tier Competitions in these scenarios shall be as follows:

a) Barred/Withdrawn Teams

If any team discontinues participation in the competition during Pool Round, they will be placed last in the group. The team will be treated as a "ghost" entry in the next lower Tier and placed last there.

b) Missing Teams

Where there are any missing teams in the Pool Round prior to the draw, additional team(s) will be drawn from the next lower Pool based on the preceding year's Tier position.

c) New Teams

The placement of new teams will be done as follows:

New Team	Placement
One new school	Lowest Pool
Two new schools (Combined Teams)	Lowest Pool
Current school + new school (Combined Teams)	Based on the current school's League placing
Two current schools (Merging / Combined Teams)	Based on the school with the higher League placing

¹ Except for sparring sports and sports with only 3 participating teams

6 AWARD OF LEAGUE POINTS

6.1 Junior Division

6.1.1 The following scoring system shall apply:

Result	Point
Win	3 (Winning sub team)
Draw	1 (Each sub team)
Loss / Walkover	0 (Losing sub team/ sub team conceding a walkover)

6.2 Tie-break

6.2.1 In the event that teams have equal league points, their positions shall be determined by the tie-breaker sequences stated in 6.2.2 to 6.2.4. If any team involved in the tie had forfeited any match, it shall be placed last among the tied teams before the tie-breaking sequence is applied to the remaining teams.

6.2.2 In the case of a **two-team tie**, the positions shall be established by the following sequence:

- 6.2.2.1 Head-to-Head (The winner of the match between these two teams shall be awarded the higher placing)
- 6.2.2.2 Goal Difference (all teams in the group)
- 6.2.2.3 Goals Scored (all teams in the group)
- 6.2.2.4 Drawing of Lots (between these two teams)

6.2.3 If **three or more teams** have equal league points, the positions shall be established by the following sequence*:

- 6.2.3.1 Goal Difference (**only** among the tied teams)
- 6.2.3.2 Goals Scored (**only** among the tied teams)
- 6.2.3.3 Goal Difference (all teams in the group)
- 6.2.3.4 Goals Scored (all teams in the group)
- 6.2.3.5 Drawing of Lots (**only** among the remaining tied teams)

6.2.4 If only two (2) teams remain tied after applying 6.2.3, the winner of the match between these two teams shall be awarded the higher placing (Head-to-Head). If these two teams remain tied after applying Head-to-Head, the tie-breaker sequence (6.2) shall continue.

6.2.5 The results of any team that is not involved in a tie in league points and has forfeited a match shall be disregarded in the calculation of tie-breaks.

6.3 A penalty shootout of 3 penalty shots will decide the winner if the match ends in a draw in the knock-out phase of the competition. If a tie should result at the end of 3 penalty shots, the shootout will automatically go into sudden death. A different

participant in turn from the same 3 penalty shot takers but, in any order, would have to take each sudden death penalty until a winner is determined.

7 AWARDS

7.1 Divisional Awards

7.1.1 There will be no Divisional Titles awarded to the Junior Division.

7.2 Tier Competitions (for Junior Division)

7.2.1 Up to the top 40% of participants / teams of each group within a tier can be awarded with prizes.

7.2.2 The number of prizes to be awarded for groups in Tier competitions shall be as follows:

No. of Teams	Positions Awarded
4	1
5 - 7	2

7.2.3 Within each tier, the absolute number of medals awarded across groups should be the same.

7.3 Achievement Pins (for Junior Division)

7.3.1 Achievement pins shall be awarded up to the top 50% of participants in each Pool groupings.

7.4 The prizes awarded for all competitions shall be as follows:

Position	Medals / Trophies
1 st	Gold
2 nd	Silver
3 rd to 8 th	Bronze

8 REPORTING AND GRACE PERIOD

8.1 Teams are to report punctually according to the time stated by the NSGOC.

8.2 Teams who are unable to report on time, must inform the NSGOC or their representatives at the competition venue of the delay. Where applicable, specific sports can allow for a grace period of fifteen (15) minutes. The NSGOC may extend this grace period if deemed justifiable.

9 POSTPONEMENT AND ABANDONMENT

9.1 Any postponement or abandonment² of a match / event shall be determined by the NSGOC only.

² Abandonment refers to any match that has started but cannot reach a natural conclusion and may be postponed or cancelled.

10. WITHDRAWAL AND FORFEITURE

- 10.1 Any withdrawal³ or forfeiture⁴ can be considered contrary to the spirit of the NSG and can result in a walkover when the fixtures / competition schedule has been issued.
 - 10.1.1 In the event that the withdrawal causes unevenness in the fixtures / competition, the NSGOC may conduct a full / partial re-draw.
 - 10.1.2 If any player registered under sub-team A plays for sub-team B on a given match day, it will result in forfeiture.
- 10.2 For each withdrawal or forfeiture, a written explanation duly endorsed by the Principal shall be submitted to the Lead Convenor and copied to the Game Advisor within one (1) working day.
- 10.3 For withdrawals, all results involving the team / participant will be null & void.
- 10.4 For forfeitures, the team will concede a walkover and the walkover score line will be 5 – 0 in favour of the team that is present.
- 10.5 In any play-off for top 8 placings, schools involved in a withdrawal or forfeiture without a valid reason will not be placed.

11 WALKOUT⁵

- 11.1 Staging a walkout is considered a serious breach of conduct and contrary to the spirit of NSG.
- 11.2 Participants that stage a walkout shall be subject to disciplinary action (**Refer to [Para 19](#)**).
- 11.3 A written explanation from the school(s) duly endorsed by the Principal shall be submitted to the Lead Convenor and copied to the Game Advisor within one (1) working day.
- 11.4 The competition officials shall submit a written report to the NSGOC within one (1) working day.

12 CLARIFICATION AND PROTEST (Refer to [Annex D](#))

- 12.1 Clarification
 - 12.1.1 Team Managers (TMs) are allowed to seek clarification with the competition officials / NSGOC during intervals or appropriate times as stated in the sport-specific rules. Upon completion of clarification, the

³ Withdrawal refers to discontinuing participation in the competition.

⁴ Forfeiture refers to inability to start or complete a match / event.

⁵ Wilful refusal to compete against the NSGOC's advice.

match shall proceed based on the decision of the competition officials / NSGOC.

12.1.2 If the clarification were to result in any disruption / interference of the competition, the matter shall be brought to the attention of the NSGOC for follow up action.

12.2 Competing Under Protest

12.2.1 If the TM has strong justification against the decision of the competition officials / NSGOC, the TM shall indicate their intention to compete under protest to the NSGOC or their representatives, who will inform all Competition officials and TMs involved in the affected match. These shall be done as soon as possible without disrupting the competition.

12.2.2 Any competition under protest and / or intent to lodge an official protest shall be officially recorded according to the sport-specific rules and regulations.

12.3 Protest

12.3.1 Following from Para. 12.2, the TM concerned may submit an official protest to the NSGOC via email. The protest must fulfil all the following conditions:

- a) Be sent through the Principal
- b) Reach the NSGOC within one (1) working day after the match unless stipulated otherwise in the respective sport-specific rules
- c) Provide reasons and evidence for the protest
- d) Meets the requirements as stated in Para. 12.2.2

12.3.2 Protests based solely on a decision involving the accuracy of judgement on the part of a referee shall not be considered by the NSGOC.

12.3.3 A protest panel chaired by a Convenor will be formed within the NSGOC to deliberate on protests that have met all conditions in 12.3.1. Where there may be potential conflict of interest, the schools involved will not sit in the panel.

12.3.4 The decision of the protest panel will be made known in writing to the schools concerned within five (5) working days.

12.3.5 A protest fee of \$150 will be paid by the school that raised the protest (within 30 days from notification of outcome) if the protest is overruled.

13 APPEAL (Refer to [Annex D](#))

13.1 Schools may appeal against the outcome of a protest to the Council. The appeal must fulfil all the following conditions:

- a) Be sent through the Principal
- b) Reaches the respective Honorary Secretary for zonal competitions, or Secretariat of the main council for national competitions within two (2) working days upon receiving the protest sub-committee's decision

- c) Provides reasons and evidence for the appeal
- 13.2 The Board of Appeal (BoA) will be convened to deliberate on the appeal within ten (10) working days. Where there may be potential conflict of interest, the schools involved will not sit in the BoA. The decision of the BoA shall be final.
- 13.3 An appeal fee of \$300 will be paid by the schools that raised the appeal (within 30 days from notification of outcome) if the appeal is overruled.

14 BARRED PARTICIPANTS

- 14.1 Participants barred by any one of the following bodies are not allowed to participate in the NSG for that sport:
- a) School
 - b) Singapore Primary Schools Sports Council (SPSSC)
 - c) National Federation (NF) of the sport, with endorsement from SPSSC

15 TEAM MANAGER (TM)

- 15.1 The Team Manager (TM) will represent the school on all matters pertaining to the duty of care, student management and competition matters relating to the participants / teams from their school (**Refer to [Annex E](#)**).
- 15.2 Participants / teams must be accompanied by a TM who shall remain with the team throughout the duration of play. The absence of a TM will result in a forfeiture of the matches / events concerned (**Refer to [Para. 10](#)**).
- 15.3 The TM shall be a school staff⁶ appointed by the participating school.
- 15.4 TMs are expected to conduct themselves with decorum at all times and strive towards Aspiration 2 (**Refer to [Annex A](#)**).
- 15.5 TMs must ensure that their coaches adhere to the rules and regulations and the Code of Conduct (**Refer to [Annex F](#)**).

16 COACHES

- 16.1 Coaches are expected to conduct themselves with decorum in alignment to the Code of Conduct (**Refer to [Annex F](#)**) and strive towards Aspiration 2 at all times (**Refer to [Annex A](#)**).
- 16.2 Coaches are not allowed to approach the officials to query their decisions. Only TMs are allowed to approach officials to seek clarifications.

⁶ For TMs, MOE employed staff such as Education Officer, Contract Adjunct, Flexi Adjunct, EAS (AM, OM and CSO) and AED can be deployed.

17 COMPETITION OFFICIALS

- 17.1 Where required, participating schools shall provide competition officials based on the requirements of the sport-specific rules.
- 17.2 School staff⁷ and students can serve as officials when required by Para. 17.1.
- 17.3 Schools should ensure that the appointed competition officials are present to fulfil their duties as scheduled by the Convenor and in alignment to Aspiration 3 (**Refer to [Annex A](#)**).
- 17.4 Where required, competition officials should declare any potential conflict of interest to the NSGOC before the start of the competition.

18 SPECTATORS

- 18.1 Participating schools must ensure that spectators from their school attending the competitions are aligned to Aspiration 5 (**Refer to [Annex A](#)**) and cooperate with the officials.
- 18.2 Schools sending spectators to the competition shall ensure that their students are in proper school attire and that there are sufficient teachers present to be responsible for their management and well-being.
- 18.3 Spectators may not be allowed to enter the competition venue if they fail to comply with the venue's SOP.
- 18.4 All spectators should remain within their stipulated area throughout the competition and are not allowed to interfere with competition proceedings.
- 18.5 In the event of disruptive or unsportsmanlike behaviour, the NSGOC or its representatives may at their discretion, stop the disturbance and evict the spectators from the competition venue.

19 SERIOUS BREACH OF CONDUCT

- 19.1 A Disciplinary Panel comprising members of the NSGOC will be formed to investigate the breach.
 - 19.1.1 A convenor of the NSGOC shall be appointed as the Chairperson of the panel.
 - 19.1.2 The panel may co-opt members from outside the NSGOC, including personnel from the National Federation (NF) to provide technical advice where necessary.
- 19.2 Any individual found guilty of serious breaches of conduct, such as an attempt to inflict, or has inflicted physical harm, or the threat of such on another person, shall be expelled from the NSG, and be banned from it for the calendar year of the NSG. The disciplinary panel can also recommend punishment beyond the calendar year if the breach occurs during the final stages of the competition. This shall also apply

⁷ For competition officials, Education Officers, Contract Adjunct teachers, Flexi-adjunct teachers, Allied Educators, Relief teachers and Untrained teachers can be deployed.

to all such behaviours traced to an NSG competition before, during or after the competition.

- 19.3 An appeal against the decision of the Disciplinary Panel can be submitted by the school (for participants, coaches, and TMs) and / or the official to the Council, whose decision shall be final (**Refer to [Para. 13](#)**).

20 ATTIRE

- 20.1 All participants must be in suitable attire bearing the school crest / name where possible and in accordance with the sport-specific rules and regulations.
- 20.2 All jerseys must be clearly numbered on the back in accordance to the submitted NIS registration jersey number. No modification to jerseys is allowed.
- 20.3 All outfield participants must wear uniform jerseys and the jerseys must not be of any grey tone. The jerseys may carry any number between 1 and 99 inclusive, but 1 is not allowed for field players.
- 20.4 In the event of a clash in the colour of the team's jerseys or the referees consider that the teams cannot be distinguished by their jerseys, the away team (second named) is obliged to wear another set of contrasting coloured jersey or bibs with numbers.
- 20.5 The goalkeeper must be dressed in long trousers.
- 20.6 The goalkeeper must wear a face helmet, which is in accordance with IFF Material Regulations and marked accordingly.
- 20.7 The team captain shall wear an armband on the arm.
- 20.8 All participants shall wear proper court shoes with socks.
- 20.9 In accordance to the official IFF rules, it is compulsory that all outfield participants use sticks that are approved by the IFF and marked accordingly. The blade of stick must not be sharp or broken and its hook must not exceed 3 cm.
- 20.10 As safety precaution, all outfield participants are encouraged to wear safety goggles (optional) to give protection to their eyes.
- 20.11 No accessories (watches, bangles, jewellery, plastic hairbands, hair claws etc.) are allowed to be worn by participants. Exceptions shall be allowed only by the NSGOC upon written request and is subjected to approval.

21 OTHER RULES AND REGULATIONS (JUNIOR DIVISION)

21.1 Playing Time

- 21.1.1 The game shall consist of three (3) periods of seven (7) minutes with a two (2) minute break between each period. The referee has the right to stop time if the game is delayed due to technical reasons and serious injury.

- 21.2 Playing Area (**Refer to [Annex G](#)**)
- 21.2.1 The size of each Floorball court is (12-16m) by (8-10m). It is generally using half of the entire length and width of the indoor sports hall.
- 21.3 Number of participants
- 21.3.1 Each team has 2 sub teams. The game shall be contested by three (3) outfield participants. A minimum number of four (4) participants for each sub teams are required for the match to start.
- 21.3.2 If the number of participants falls below this required minimum (during the start and throughout the game), the sub team concerned shall be taken to have conceded the match with a 0 – 5 score line.
- 21.4 Team Bench Area
- 21.4.1 Only registered participants, TMs and coaches are allowed within the team bench area (only the names reflected on the team registration form). No unregistered participants, coaches, parents, ex-students or supporters are allowed.
- 21.5 Timeouts
- 21.5.1 **No** timeout for junior division.
- 21.6 Bench Penalties
- 21.6.1 Participants will be given a minimum of one (1) minute or maximum of three (3) minutes bench penalty if a serious offence is deemed committed, as stipulated in the IFF rules. Serious breach of discipline such as roughing and causing intentional hurt; a normal match or personal penalty will be meted out according to the discretion of the referee. Participants serving the match penalties will have to sit-out at a neutral bench (bench penalties). There can be a maximum of two (2) participants per team serving the bench penalties.
- 21.7 Substitution
- 21.7.1 Participants may be substituted at any time and an unlimited number of times during a match. All substitutions shall take place in the team's own substitution zone which is about three (3) boards' length. **All reserves at the start of the match must start in the 2nd or 3rd period.**

SECTION C – AMENDMENTS AND MATTERS NOT PROVIDED FOR

22 MATTERS NOT PROVIDED FOR

- 22.1 All matters not provided for in these Rules and Regulations shall be dealt with by the respective NSGOs.

23 AMENDMENTS

23.1 The SPSSC shall have the right to delete, add or amend the rules and regulations laid down herein.

24 LIST OF ANNEXES

A	SPSSC Mission, Aspirations and Motto
B	NSGOC Terms of Reference
B1	PDPA Notification
C	Competition Format
D	Clarification, Protest and Appeal Overview
E	Role of Team Managers
F	Code of Conduct for Coaches
G	Playing Area
H	Match Sheet
I	Team Line Up Form
J	General Playing and Basic rules

**SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL (SPSSC)
AND SINGAPORE SCHOOLS SPORTS COUNCIL (SSSC)**

MISSION, MOTTO AND ASPIRATIONS

Mission

“To provide quality competition experiences for our student-athletes to support character development through the pursuit of sporting excellence”

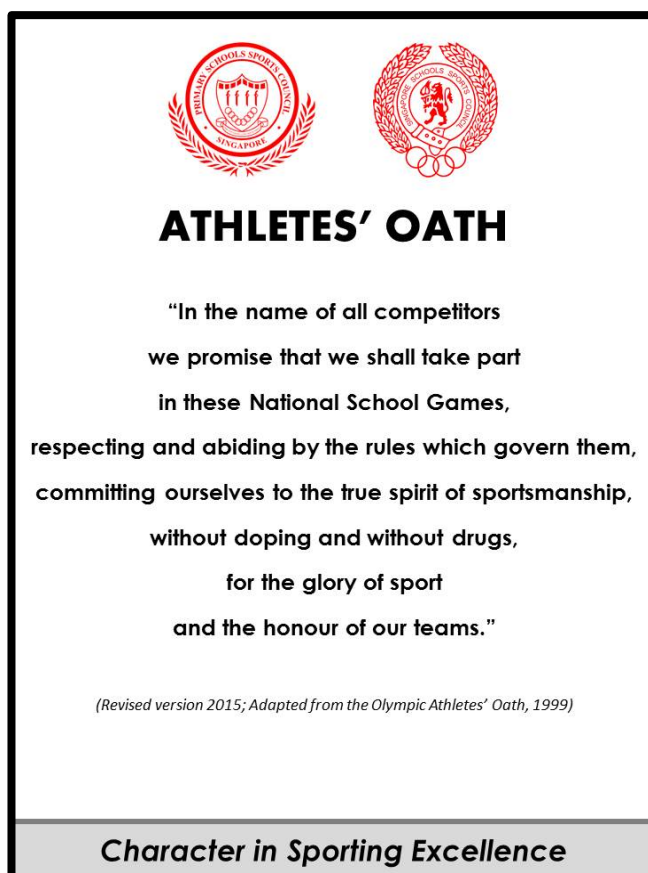
Motto

“Character in Sporting Excellence”

Aspiration 1: *Every athlete an honourable sportsperson*

Guiding Principle:

Athletes abide by the rules of the sport, give their best in training and competitions, win with integrity and humility, and lose with confidence and grace. They participate actively and are committed to being better in their sport. They respect their opponents, teammates, coaches, teachers and officials, and display exemplary conduct both on and off court.



Aspiration 2: *Every teacher and coach an inspiring role model and mentor*

Guiding Principle:

The teacher / coach endeavours to develop all athletes to their fullest potential. He focuses on student-centric and values-driven coaching. Teachers / coaches maintain a professional relationship with the athletes and ensure their safety and well-being at all times. As positive role models, they inspire and motivate the athletes towards greater heights.



COACHES' OATH

*In the name of all the coaches,
we promise to respect all athletes,
officials and coaches in these
National School Games.*

*We shall act in the best interest of the
athletes and schools,
without doping and without drugs.*

*We commit ourselves to ensure that the
spirit of sportsmanship and fair play is
fully adhered to and upheld always."*

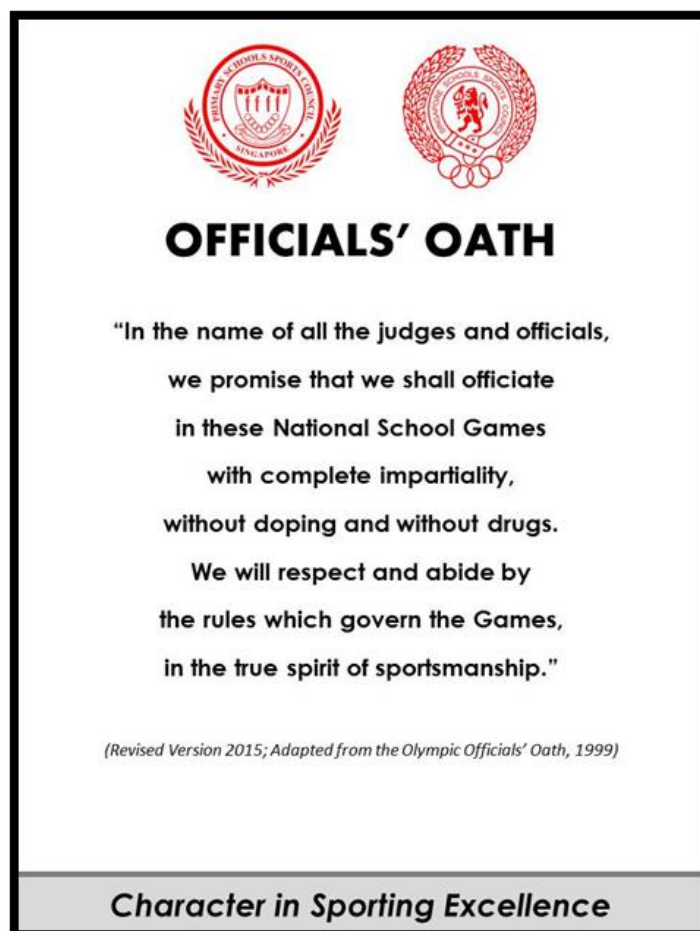
(Revised 2016; Adapted from the Olympic Coaches' Oath, 2012)

Character in Sporting Excellence

Aspiration 3: *Every official a fair, respectable and competent authority*

Guiding Principle:

The official is well-versed in the rules of the sport, and enforces the laws of the sport with impartiality. They are alert and act decisively when required. They ensure safety for all athletes and explains the rules when required. They uphold the professionalism of the sport.



Aspiration 4: *Every parent a supportive partner*

Guiding Principle:

Parents take interest in their child's, training and competitions and prioritises their long-term development over winning competitions. They ensure proper nutrition and rest for their children, and actively enquire on their progress and development. They work with the teacher and coach, attend competitions and respect the decisions of competition officials.

Aspiration 5: *Every spectator a respectful, responsible and caring motivator*

Guiding Principle:

Spectators applaud excellence and fair play from all athletes regardless of which team they represent. Spectators show appreciation for the efforts of all athletes, teachers, coaches, officials and organisers. They should cheer to encourage and motivate as well as care for the athletes' well-being. Spectators are responsible and keep the venue safe and comfortable for all.



SPECTATORS' CREED

Be a Respectful Supporter

- Applaud excellence and fair play
- Appreciate the efforts of all athletes, teachers, coaches, officials and organisers

Be a Caring Motivator

- Cheer to encourage and motivate
- Care for athletes' well-being

Be a Responsible Spectator

- Keep the venue safe and comfortable for all
- Keep the venue clean

Character in Sporting Excellence

Aspiration 6: *Every game a safe and enriching learning experience*

Guiding Principle:

The format of competition is developmental and age-appropriate. The games provide athletes with the opportunity to display their sporting abilities, and be recognised for their achievements. Athletes enjoy the competitions, which are conducted under safe and conducive environments.

TERMS OF REFERENCE FOR SPSSC / SSSC NATIONAL SCHOOL GAMES ORGANISING COMMITTEES (NSGOCs)

The NSGOCs shall have sub-committees to ensure the successful organising and completion of their respective sports that includes but is not limited to the following functions:

1. COMPETITION

Organise the competition according to the rules and regulations, and established safety standards, including:

- a. Planning and Execution:
 - i. Work out the competition schedules, fixtures and venues required.
 - ii. Communicate with participating teams on all competition matters, including, but not limited to rules, dates, fixtures, venue, etc.
 - iii. Identify and appoint Competition Director (if applicable) for deployment of officials.
 - iv. Manage competition officials, venues, equipment, medical cover and logistics for effective and efficient conduct of the competition.

- b. Risk Assessment and Management:
 - i. Carry out risk assessment and management planning for each venue, including adherence to the baseline safety standards.
 - ii. Communicate relevant parts of the risk assessment and management plan to all relevant parties.
 - iii. Monitor and manage safety and security issues at the competition venue.

- c. Venue Management:
 - i. Ensure competition venues (including hosting schools and external venues) have the following in good condition to support the competition:
 - o Equipment
 - o Line Drawings (if applicable)
 - o Consumables
 - ii. Inform hosting Schools of competition schedule.
 - iii. Disseminate competition fixtures to all hosting and participating schools once fixtures are confirmed.
 - iv. Inform hosting and participating schools at least three (3) working days before should there be any changes in venue or fixtures.
 - v. Ensure that competition officials and medical support (if applicable) arrive at stipulated time at the competition venue.
 - vi. Remind TMs during briefing:
 - o To check the latest hosting venues' SOPs before each competition
 - o To inform their fellow colleagues and SAR who may be accompanying their students for the competitions on their behalf
 - vii. Prepare the competition venue, such as display of PDPA notifications (**Refer to [Annex B1](#)**), proper allocation of spaces for assembly, warm-up, match, rest areas, spectators, where necessary.

- d. Results Processing:
 - i. Ensure competition results are promptly and accurately sent to the NSGO for uploading to the NSG website.

- e. Protest Management:
 - i. Respond to clarifications / protests from participating schools during the competition.
 - ii. Conduct investigations and resolve the clarifications / protests relating to the competition.

2. TECHNICAL

- a. Establish competition rules and regulations for the sport to ensure age appropriateness and opportunities for skills development, including, but not restricted to:
 - o Age grouping / division
 - o Format of competition
 - o Permitted equipment
 - o Field of play
 - o Duration of play; intervals
 - o Number of participants
 - o Substitution rules, etc.
- b. Identify and appoint the technical director and officials for each competition.
- c. Monitor and review baseline safety standards for the competition.
- d. Review and update competition rules and regulations annually and submit Games Recommendations to NSGOC or Council Standing Committee for approval, where necessary.

3. RECOGNITION, PROTEST AND DISCIPLINE

- a. Recognition
 - i. Develop and implement appropriate recognition (including recognition criteria), to support the desired outcomes of the National School Games (NSG), such as Sportsmanship Award.
 - ii. Collect and communicate good stories to relevant parties, including participating schools, MOE HQ and the media where appropriate.
 - iii. Plan and organise prize presentations for the competition.
- b. Protest
 - iv. Conduct investigations with all parties involved, in consultation with the Game Advisor and Lead Convenor.
 - v. Resolve all protests and respond to relevant parties on the outcome within a week of incident reported.
 - vi. Update SPSSC / SSSC Standing Committee on the outcome of the clarifications / protests, where necessary.
- c. Discipline
 - i. Conduct investigations pertaining to disciplinary cases with all parties involved, in consultation with the Game Advisor.
 - ii. Resolve all disciplinary cases and respond to relevant parties in a timely manner.

- iii. Develop disciplinary policies and systemise processes to manage students, teachers and coaches and competition officials for alignment to the Councils' mission, motto and aspirations.



National School Games Photography & Video Recording Notice



The Ministry of Education (MOE), its authorized photographers and videographers, and approved media broadcasters will be conducting photography and video recording at this event. The photographs and videos may be used by MOE for internal publication or publicity materials. Video footage of the event may be live-streamed on MOE's and the broadcasters' media platforms.

By entering this venue and taking part in this event, you consent to the collection, use, and/or disclosure of photographs and videos containing your personal data by MOE and the approved media broadcasters for the above purposes.

COMPETITION FORMAT

In determining the format for the competition, NSGOC should aim to provide meaningful¹ competition experiences for participating teams. The suggested competition formats highlighted in this Annex are options that the NSGOC can consider when drawing up their fixtures. The selected competition format should be standardised within the same sport (i.e., across zones; and from year to year).

1. Grouping

The grouping approach should be determined based on the number of participants / teams in the competition, with the aim to allow teams to have sufficient playing opportunities while optimising resources (venue, officials, time, workload). Each group should comprise 4 to 6 teams with the exception of a single round robin for 7 teams.

2. Seeding

Seeding is done based on the preceding year’s results and the seeding approach will differ according to the competition format chosen based on the following table:

Table 1: Recommended seeding approaches for different competition formats

Zonal / Direct National Competitions	Pool – League Competitions	Pool – Tiered Competitions	Other Competitions
<p>Objectives of Seeding:</p> <ul style="list-style-type: none"> To evenly distribute the top teams from the preceding year into different groups 	<p>Objectives of Seeding:</p> <ul style="list-style-type: none"> To group teams to increase opportunities for them to play with teams of relatively similar abilities 	<p>Objectives of Seeding:</p> <ul style="list-style-type: none"> To group teams to increase opportunities for them to play with teams of relatively similar abilities 	<p>Event-based Competitions / Individual Match-based Competitions (e.g. Table Tennis Junior Division)</p> <ul style="list-style-type: none"> Adopt sports specific seeding approach that would meet the competition needs.

¹ Each participating team should minimally play 3 matches (i.e., cumulative across Zonal and National competitions; where applicable) in the course of competition. For Tiered and League competitions, teams should minimally play 6 matches. This is to allow for more equitable playing opportunities for all teams.

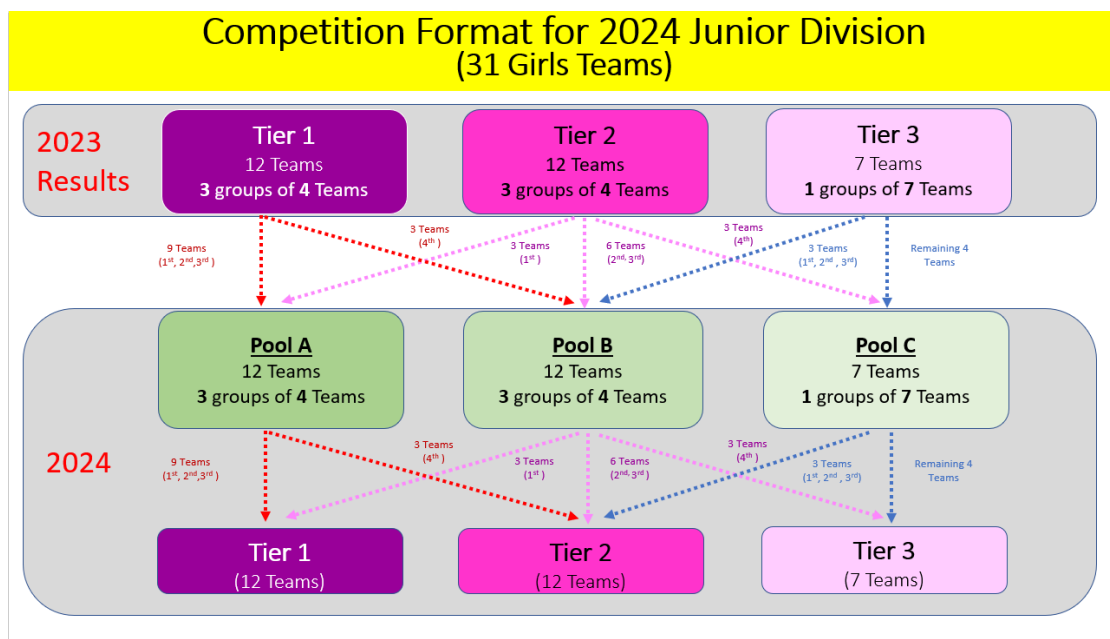
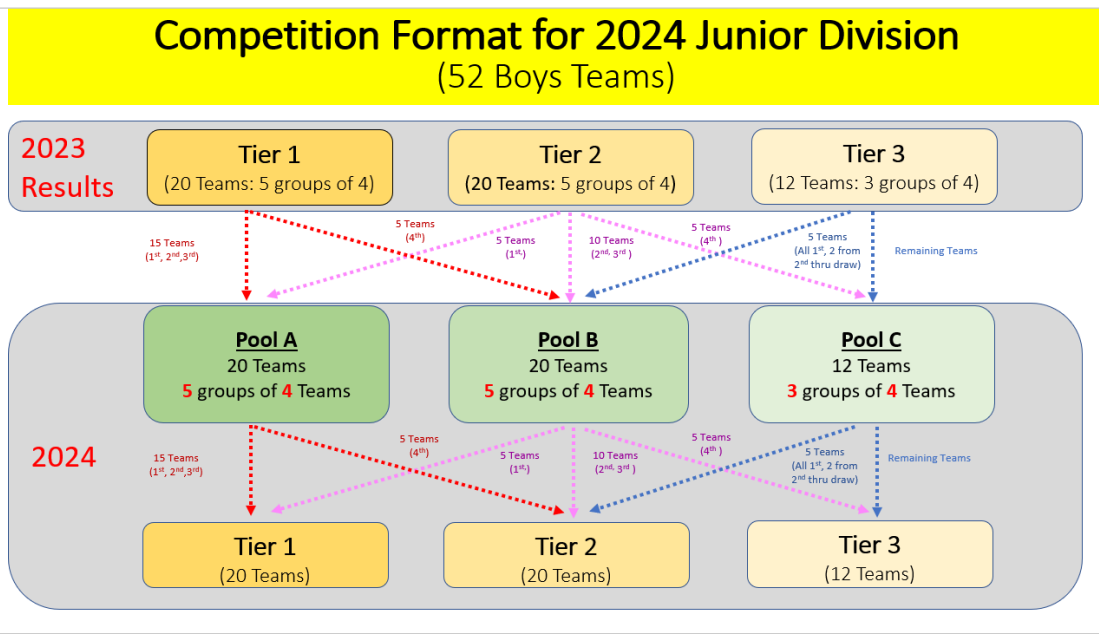
<ol style="list-style-type: none"> 1. The top 4 teams from preceding year's National results will be seeded and distributed to different groups. 2. The remaining quarterfinalists will then be seeded and drawn into the different groups. 3. The remaining teams will be drawn / placed into groups. 	<p><u>Pool</u></p> <ol style="list-style-type: none"> 1. Using preceding year's result, snake seeding will be used for Pool groupings. 2. The remaining teams will be drawn / placed into different Pool groups. 3. Refer to the table below which illustrates snake seeding. <table border="1" data-bbox="667 459 1108 845"> <thead> <tr> <th>Group One</th> <th>Group Two</th> <th>Group Three</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>6</td> <td>5</td> <td>4</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>12</td> <td>11</td> <td>10</td> </tr> </tbody> </table> <p><i>*The number indicates the ranking position.</i></p>	Group One	Group Two	Group Three	1	2	3	6	5	4	7	8	9	12	11	10	<p><u>Pool</u></p> <ol style="list-style-type: none"> 1. Using preceding year's result, the top teams will be seeded in Pool groupings. 2. The remaining teams will be drawn / placed into different Pool groups. 	
Group One	Group Two	Group Three																
1	2	3																
6	5	4																
7	8	9																
12	11	10																
	<p><u>League</u></p> <ul style="list-style-type: none"> • Using Pool's result, the top teams will be seeded in different groups within each League. • The remaining teams will be drawn / placed into different groups. • Teams from the same group in the Pool Round will not be drawn / placed into the same group in League Round. 	<p><u>Tiered</u></p> <ul style="list-style-type: none"> • Using Pool's result, the top teams will be seeded in different groups within each Tier. • The remaining teams will be drawn / placed into different groups. • Teams from the same group in the Pool Round will not be drawn / placed into the same group in Tiered Round. 																

SUGGESTED COMPETITION FORMATS FOR POOL-TIERED COMPETITION

Multiple-Groups Competition Format

NSGOCs should leverage on existing competition structures and mechanisms to implement a consistent seeding approach to seed and place them in different groups in the Pool Round using preceding year's results. Teams of similar ability are grouped together in all stages of the competition while ensuring porosity between leagues every year through promotion and relegation.

Example: To illustrate using preceding year's Tiered result for seeding



CLARIFICATION, PROTEST AND APPEAL OVERVIEW

	Clarification (Formal & Informal)	Competing Under Protest (Some Sports Only)	Protest	Appeal
Handled by:	NSGOC Rep and/or Competition Officials	NSGOC Rep and/or Competition Officials	NSGOC	BOA (Council and Zone Vice-Chairpersons)
Who must be Informed:	NSGOC Rep, Competition Officials	NSGOC Rep, Competition Officials, Affected TMs as determined by NSGOC	Principal, Lead Convenor, Lead Org Sec, Game Advisor	Principal, Lead Convenor, Lead Org Sec, Game Advisor and Honorary Secretary (for Zonal), Council Secretariat (for National)
How to Inform:	At competition venue, during appropriate interval without disrupting the game	At competition venue, during appropriate interval without disrupting the game	Indicate intent to protest on scoresheet at end of match and followed by an email sent through the Principal	Sent through the Principal via email
Fees if Overruled:	Nil	Nil	\$150	\$300
Approval Required From:	Nil	Nil	Principal	Principal

ROLE OF THE TEAM MANAGERS

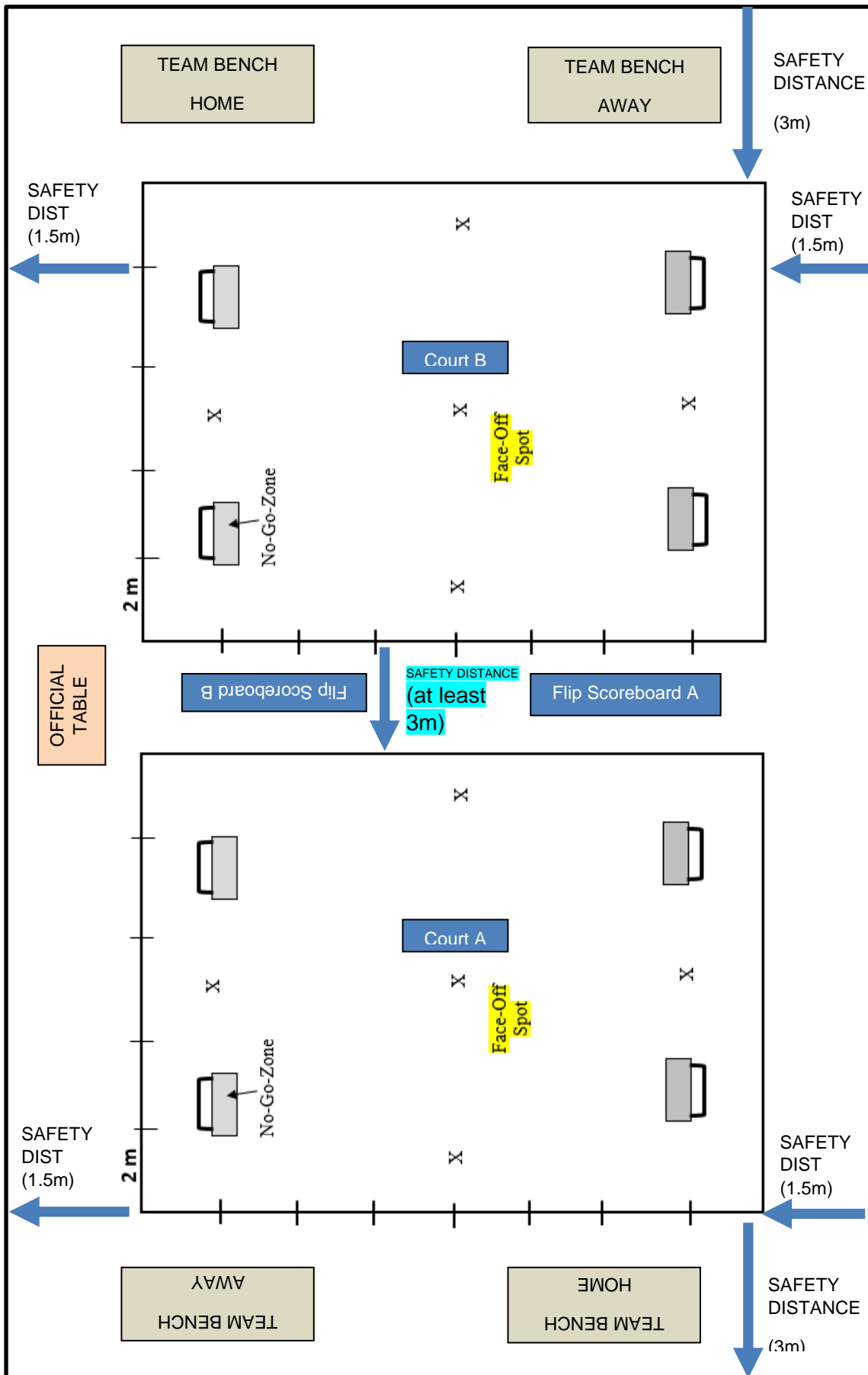
Team Managers (TMs) will represent the school on all matters pertaining to the duty of care, student management and competition matters relating to the participants from their school. They must be a good role model for the participants and are expected to conduct themselves well in carrying out their duties. They will:

No	Terms of Reference
1	Be the point of contact between the National School Games Organising Committee (NSGOC) and the Principal (school).
2	Perform all necessary administrative duties and attend all briefings and / or meetings called for by the respective NSGOCs.
3	Check, verify and keep updated the fixtures and schedules involving the school.
4	Ensure: <ul style="list-style-type: none"> ● Accuracy of participants' particulars in the registration and that participants are not placed in the wrong division. ● All participants are adequately prepared for safe participation in the NSG in accordance with the Baseline Safety Acknowledgement Form.
5	Check and comply with the hosting venue's Standard Operating Procedures (SOPs) and communicate all related the information to all the stakeholders associated with the participating schools.
6	Make transport arrangements for the participants.
7	Chaperone participants to and from the competition venue. TMs who are SAR need only chaperone their own child as Parent Chaperones are responsible for chaperoning their own children.
8	Remain with the participants throughout the duration of play.
9	Arrange for a replacement, in the event that they are not able to perform their duty during the entire competition duration. TMs who are SAR should contact the school for assistance in such situations.
10	Cooperate with NSGOC & officials and abide by the rules and regulations of the competition to facilitate the smooth conduct of the competition and be a good role model for the participants.
11	Submit participant / team list and other necessary documents when required.
12	Manage the coaches, participants and spectators, if any, to ensure that they adhere to the General and sport-specific and rules and regulations Code of Conduct given in the rules and regulations.
13	Perform the duty of care for the participants' safety and well-being including: <ul style="list-style-type: none"> ● Checking that participants are well enough to compete, ● Reminding students to remain hydrated. ● Having a first aid kit available. ● For long duration competitions where students will need to consume a meal, the SAR should ensure that students have sufficient time for their meal.

14	Contact the school immediately in the event of an injury or emergency.
15	Consult school leaders for all media related matters.
16	Represent the school in matters pertaining to clarifications / protests / appeals (as required by the sport).
17	Accompany participants at disciplinary board meetings if the occasion arises.
18	Attend to any other matters pertaining to the duty of care, student management and competition matters relating to the participants from their school.

CODE OF CONDUCT FOR COACHES

No	Description
1	Coaches must be good role models and are expected to conduct themselves well in carrying out their duties.
2	They are to observe the rules and regulations of the National School Games and honour the Coaches' Oath.
3	They should not replace the role of the Team Manager.
4	They are to prepare the training schedule for the team, in consultation with the Head of Department (HOD) and the teacher-in-charge (i.e., Student Development Programme).
5	It is the responsibility of coaches to adhere to the rules and to be well versed with the competition rules.
6	They are not allowed into the field of play except where the rule of the sport requires the presence of the coach.
7	They cannot represent the school in any matters.
8	They must not interfere with the organisation of the competition.
9	They are not allowed to approach the officials to query their decisions. Only Team Managers are allowed to approach officials to seek clarifications.
10	They must ensure that the student participants have adequate rest and are given water breaks.
11	Coaches should refrain from using foul language or speak in a tone not becoming of proper behaviour.
12	Coaches violating the rules will be asked to leave the competition arena.
13	Action will be taken against the school if the coaches fail to comply with the competition rules.



Length = 27.5m

Breadth= 19m

MATCH SHEET (SAMPLE)



SPSSC National School Games Competition 2024
MATCH SHEET (Junior Division)

GAME DETAILS

Name of Competition:	SPSSC NATIONAL FLOORBALL COMPETITION JUNIOR DIVISION	
Date:	Time:	Venue:
Home Team (H):	Away Team (A):	
Gender:	Group:	

SCORE TABLE (Accumulative Score)

Sub-Team	PERIOD 1 SCORE	PERIOD 2 SCORE	PERIOD 3 SCORE
A	(H) (A)	(H) (A)	(H) (A)
B	(H) (A)	(H) (A)	(H) (A)

ACKNOWLEDGEMENT
I verify that the **final score** between the

Home Team: (name of school)
Away Team: (name of school)

For the game held on (date & time) is **correct**

ACKNOWLEDGEMENT BY REFEREES:
Name & Signature of Referee 1: _____
Name & Signature of Referee 2: _____

ACKNOWLEDGEMENT BY VENUE MANAGER
I hereby state that I have fulfilled and completed my duty diligently.
I would like to report the following: please tick **one** from (1), (2), (3) or (4):

(1) The match has proceeded without any serious incident.
(2) The match did not proceed/ complete as planned (Please indicate reason(s) under "Remark").
(3) The match completed under protest (Please indicate details under "Remark").



SPSSC National School Games Competition 2024
MATCH SHEET (Junior Division)

(4) I would like to report an incident related to the following (Please indicate)

Accident / serious injury – ambulance was called
 Assault / unsportsmanlike play
 Audience disruption
 Others (e.g., Change of Jersey number)

Remark: _____

For any incident that has occurred in (2), (3) and (4), I will inform the following personnel immediately:

- Organising Secretary of the competition
- PSCEB Games Advisor

Name & Signature Venue Manager: _____

I verify that all the above information is correct.

ACKNOWLEDGEMENT BY TEAM MANAGER

HOME TEAM	Name & Signature of Team Manager: _____
AWAY TEAM	Name & Signature of Team Manager: _____

TEAM LINE-UP FORM (SAMPLE)



SPSSC National School Games Competition 2024
(Junior Division)
TEAM LINE-UP FORM

Team Manager to complete team line-up form and submit it together with team registration form to Venue Manager before the start of the game.

Name of Competition:	SPSSC NATIONAL FLOORBALL COMPETITION JUNIOR DIVISION		
Date:	Time:	Venue:	
Name of School:		Name of competitor (school):	
Gender:		Group:	

Sub Team A	Indicate player's jersey number			Sub Team B	Indicate player's jersey number		
Period / Player	Player 1	Player 2	Player 3	Period / Player	Player 1	Player 2	Player 3
Period 1				Period 1			
Period 2				Period 2			
Period 3				Period 3			

I confirmed that the above information is correct.

Name of Team Manager: _____ Signature: _____

GENERAL PLAYING AND BASIC RULES

1. **Age Group:** 9- to 11-year-olds (no age dispensation)
2. **Schools Competition Period:** Term 2 Week 8 to Term 3 Week 10 (Estimation)
3. **Facilities & Equipment:**
 - **Playing Area:** 12-16m by 8-10 m (each court)
 - **Goalposts:** Small goalposts (90cm by 60cm) x 2pcs at each end [Total 4 goalposts in the playing area]
 - **No-Go-Zone:** In front of the goalposts (90cm by 60cm) [Perimeter of the face of the goalpost]
4. **Team Registration (Players Registration)**
 - Maximum number of registered players: 18 (2 sub-teams of 9 players each)
 - Minimum number of registered players: 8 (2 sub-teams of 4 players each)
 - Minimum number present to compete (start the match): 4 players per sub-team
 - Players on court: 3 outfield players (with no goalkeeper)
5. **Playing Format**
 - **Playing Time:** 3 periods of 7 minutes
 - **Rest Interval Between Periods:** 2 minutes
6. **Substitution during matches:**
 - **Rolling Substitution**
 - Any number of substitutions during the match.
 - All players **must play** and be given an opportunity to **start a period**.
 - Starting line-ups for the 3 periods must include all players.
7. **Competition Format:** Pool round with teams progressing to various tiers based on the placing in the Pool group matches.
8. **Games Rules**
 - The Junior Division Floorball Competition shall be conducted in accordance with the existing laws/rules of the game as approved by the International Floorball Federation (IFF); and as governed by the Rules and Regulations of the Singapore Primary Schools Sports Council (SPSSC).
 - The competition will be played three-a-side (or 3-on-3), with no goalkeeper and using two small goalposts at each end of the court.
 - No player is allowed to step into the 'No-Go-Zone'. If a defending player (or any body parts) **actively** enters the zone to stop the ball from entering into the goal or to clear the ball from the zone, a penalty shot for the opposing side will be awarded. The penalty shot will be taken from the face-off cross (can shoot any of the 2 unguarded goalposts).

- Players can be substituted in and out of the game at any time (rolling substitution). However, all players must play and must be given the chance to start each period
- The stick cannot be raised above the hips during the forward and backward action of the swing subject to danger.
- A player is not allowed to receive or play the ball above the knee level with the stick in a dangerous manner.
- A player is not allowed to jump to receive or play the ball.
- A free hit will be given to the opposing team if a foul (direct free hit) is committed or if the ball goes out of play (direct hit).
- A 1-minute bench penalty will be awarded against a player for the following offence:
 - Hitting, blocking, lifting or kicking and opponent's stick with no possibility to reach the ball.
 - Holding an opponent, or an opponent's equipment.
 - Tackling or tripping an opponent when trying to reach the ball.
 - When a field player stops the ball with his hand, arm or his head.
 - When a field player stops or plays the ball lying or sitting down.
 - When a field player participates in play without a stick.
 - When a player protest against the referee's decisions in a disturbing or otherwise incorrect way.
- A hit-it will be taken when the ball goes out of play (went out of the playing area)
 - Hit-in taken on the cross (equidistant of the end goalposts) if the ball goes out of play behind the goalposts (width of the playing area)
 - Hit-in taken near to the where the ball goes out of play along the length of the playing area
- All opposing players are to move 3 meters from the ball during a re-start of play after an offence has been penalized and also during any hit-in.

9. Technical Requirement (Logistics) for 2 courts (playing areas)

- 52 straight boards (no rounded corner boards will be used) x 2 courts
- 8 small-goal posts
- 4 team benches required
- 1 match sec tables
- 1 portable timer
- 1 venue manager
- 2 referees (to update scores to venue manager)
- Tapes to mark out zones, face-off and corners